

Safeguarding and Welfare Requirement: Staff Qualifications, Training, Support and Skills

At least one person who has a current paediatric first aid certificate must be on the premises and available at all times when children are present, and must accompany children on outings.

Health

Providers must ensure there is a first aid box accessible at all times with appropriate content for use with children. Providers must keep a written record of accidents or injuries and first aid treatment.

Promoting health and hygiene

1.20 First aid

Policy statement

In our setting staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one member of staff with current first aid training is on the premises or on an outing at any one time. The first aid qualification includes first aid training for infants and young children.

Procedures

The First Aid Kit

Contains the following items only:

- 1 leaflet giving general advice on first aid.
- Hypo-allergenic plasters – assorted
- Triangular bandages, variable sizes
- Eye pads
- Sodium chloride eye wash
- Individual wrapped medium sized wound dressings 12cm x 12cm.
- Large sterile dressings 18cm x 18cm.
- Surgical dressings 7cm x 6cm
- Breathable dressing pads 1 box
- Finger bandages
- Face mask
- Hypo-allergenic micropore
- Sterile swabs
- Disposable apron and disposable gloves.
- Safety pins
- Wound dressing 18cm x 18cm x 2, 12cm x 12cm x 3

- Box eye wash
- Box adhesive dressing

- The first aid box is easily accessible to adults and is kept out of the reach of children.
- The contents of the first aid box are checked every half term by the committees Health and Safety Officer.
- No un-prescribed medication is given to children, parents or staff.
- At the time of admission to the setting, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval.
- Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.

Legal framework

- Health and Safety (First Aid) Regulations (1981)

Further guidance

- First Aid at Work: Your questions answered (HSE 1997)
www.hse.gov.uk/pubns/indg214.pdf
- Basic Advice on First Aid at Work (HSE 2006)
www.hse.gov.uk/pubns/indg347.pdf
- Guidance on First Aid for Schools (DfEE)
www.teachernet.gov.uk/_doc/4421/GFAS.pdf

Other useful Pre-school Learning Alliance publications

Medication Record (2017)

This policy was reviewed and updated 2017/2018. The policy will be adopted at the next AGM.

All policies are reviewed on an annual basis before the September AGM.